

Selwyn Park School



Prospectus

MISSION STATEMENT

Children attending Selwyn Park School will be given the opportunities to develop the skills to make positive life choices, which will enhance their physical, mental, social, cultural and emotional development.

LOCAL CURRICULUM GOALS:

To ensure each year, aspects of Northern Wairoa history, culture and geography are included in classroom programmes;

To encourage local people to share their knowledge and skills with our pupils.

To provide the senior pupils with the opportunity to be part of a school performing arts group, choir or orchestra.

Each year, to provide parents with an exhibition day where displays of children's work can be viewed.

To promote sportsmanship through the involvement of students in physical education and some sporting endeavour, either individual or in a team.

To encourage greater parental involvement in the school.

Each child aims to do their personal best.

To encourage greater parental involvement in the school.

To celebrate all the cultures of all the children that attend the school

Welcome.

On behalf of the staff and Board of Trustees of Selwyn Park School, I welcome you to our school and community.

We hope you enjoy your association with the school and we invite you to become an active member in school affairs.

We hope your child settles quickly in his/her class, enjoys making new friends and finds learning a rewarding and pleasurable experience.

We have an "open door" policy for all parents/caregivers and hope you will contact us if you feel the need.

I hope you find this prospectus valuable for finding out how the school operates,

VERN STEVENS
PRINCIPAL.



YEARLY CALENDAR - MAJOR EVENTS

February

March Swimming Sports –School, Northern Wairoa, Northland
 Triathlon –School
 Parent Interviews
 Fishing Contest

April Portfolios
 Term Holidays
 ANZAC Day

May Cross Country, School, Northern Wairoa, Northland

June Queen's Birthday
 Portfolios

July Term Holiday
 Parent Interviews
 Consultation with Maori & Tongan Communities

September Speech Contest
 Portfolios
 Term holidays

October Exhibition Day

November Athletics - School, Northern Wairoa

December Written Reports
 Prize giving

Absences:

The Education Act states that no child shall be absent from school without sufficient reason. A note signed by a parent/caregiver stating reasons for a child's absence should be sent to school when the child returns.

Children missing school:

While it is sometimes necessary for parents to take children from school for a short time, or for a child to miss a day for reasons other than sickness, please consider these points:-

- * disruption to class programmes can occur because of pupil's absences;
- * frequent absences can cause a child anxiety as they find it difficult to keep up with class work;
- * If your child is going to be absent, please phone the school - we can then be satisfied that your child has not gone missing on the way to school;
- * If absences are unexplained, you will be contacted, usually via txt.
- * Continued unexplained absences will be reported to the Truancy Service

Behaviour Code: The following behaviour is unacceptable at this school:

- * disobedience;
- * physical violence;
- * verbal abuse (teasing and name-calling);
- * playing with offensive objects, e.g. sticks;
- * dishonesty;
- * theft

We expect all parents/caregivers to support the staff in upholding high standards of personal behaviour.

Board Meetings: These are held on the third Wednesday of the month. Parents are able to attend these meetings if they so desire. As a courtesy, however, informing the chairperson of intending participation would assist with meeting procedures.

Book Club: The school encourages children to purchase the books offered. They are cheap by today's standards and fulfil a very useful purpose. All children who request them are given an information sheet and order form. Cheques are to be made out to Scholastic New Zealand.



Camps: The Board encourages class teachers to take the senior classes on camps each year for up to a week in duration. Camps are best taken during the first term when the weather is settled. Being taken during this time allows teachers to build on the camp experience over the rest of the year. Costs are a consideration and teachers try to keep these down. The school will carry out small fundraising activities during the year so a camp fund can be built up to assist with costs. Parental help is essential.

Charter: The Charter is held at the school and is available for inspection on site, whenever parents wish to read or consult it. It is also on our website: www.selwynpark.school.nz

Class Trips: Most class trips have a cost and all children are expected to take part in the trip. If no forms are supplied, payment of cost is taken as pupils having parental/caregiver permission to attend. You will be informed via newsletters of upcoming outings in advance. If they are short one day excursions, it will be taken that you are in favour, unless you ring and state otherwise.

Common Diseases: Note the period of exclusion pupils have from school:

Measles: Until 1 week after the rash has gone

Chicken Pox: for one week from appearance of spots

Mumps: Until all swelling has subsided and patient is restored to normal

Scabies, Ringworm, Impetigo, Head Lice -no exclusion period if under treatment.

Rheumatic Fever; Please keep a close watch on your children and get them to the doctor if they complain about having a sore throat.

A doctor's advice should be sought in all cases. The Public Health Nurse can also be approached for help.

Children with Special Needs: The school in conjunction with RTLB, Education Support and the M.O.E., funds special programmes to help as many pupils as possible, who need individual help.

Cycling: As our school is near a busy main road, cycling is only recommended for pupils in the senior school. It is law for all cyclists to wear approved safety helmets. Bicycles are placed in stands when at school. It is advised that the bike should be locked

Dental Service: The Dental Service is irregular, but access to a Therapist is always just a phone call away. 09 439 1067

Donations: These are set by the Board each year. They are not compulsory, but parents are urged to pay them as they are used to subsidise pupil activities both in and out of the school. They can be paid in one lump sum during Term 1. or in instalments during the year. Eftpos is available.





Duffy Books in Schools:



At S.P.S we are involved in Duffy Books in Homes Programme. Our students are provided with 5 or more books of their choice to take home and keep. Twice a year a "Duffy Hero" comes to school to talk about the importance of reading. A highlight is also the "Duffy Theatre" group that visits. Students and teachers are treated to an entertaining and enjoyable performance based around Duffy and his love of reading. More information on this programme can be found on www.booksinhomes.org.nz

Milk in Schools

Each child is given a 250ml carton of milk to drink daily. If you do not want your child to be part of this programme, let us know.

Fruit in Schools

We are very fortunate to be part of this fantastic programme. Children of Selwyn Park are provided with at least a piece of fruit, for morning tea, daily.

Educational Services: The school maintains contact with and utilises when necessary, a variety of specialist agencies. These include:

Public Health Nurse	School Library Services	STAND
Education Advisers	Speech Therapist	Truancy Service
Special Education	Children and Young Persons Unit	
RTL B	Social Workers in Schools	

Exhibition Day: The day usually takes place in October, on a school day. We encourage children to rear a pet lamb, goat or calf if at all possible. There is also a section for a garden, a dog project, and for other pets. Children's schoolwork and handwork is displayed in classrooms. Fundraising Committee will run fundraising activities. The format of this day changes from time to time.

FIRST AID: Should your child suffer an accident at school, he/she will be attended to. If a doctor's advice is deemed necessary, parents will be contacted immediately. If parents or immediate family cannot be raised, the child will be taken to the Medical Centre. Please ensure any changes of your address or telephone, or those of your contact people are notified to the school office immediately, so our records are up to date. Please advise us if pupils need to take any medication during the day, and ensure that any medication for allergies is held in the school sick bay. Be aware also that we are not entitled to give pupils aspirin/panadol for headaches, etc. without permission. Please ensure that you are registered with our Health Provider, The Dargaville Medical Centre. Registration entitles you to free healthcare for children. If not a visit can cost \$40.00.

FITNESS: The school has daily fitness for 10-15 minutes. It is vital that all pupils are dressed appropriately for this high level activity. Teachers can waste a lot of time ensuring pupils are dressed for the occasion. We ask all parents/caregivers to see children have the right change of clothing, e.g. shorts, T-shirt and suitable footwear. If your child is to be excused from exercise, a note to the class teacher is required.

Homework: The school has a homework policy that encourages pupils to have regular homework, but we don't want it to be a burden. At times it is necessary for pupils to get practice to consolidate skills taught, or to prepare for work in the future. It is very beneficial for pupils to read each day. Often pupils need to reinforce spelling and basic facts and tables in maths. If you have any worries about your child and homework, see the teacher concerned. Individual teachers have their own philosophy on homework.

Interviews: At times parents/caregivers, may feel they need to seek clarification for things which are done or which happen at school. If you have any queries or complaints, you should see the Principal in the first instance. It is important to make an appointment time for this. You should seek an interview promptly so time delay does not confuse the issue. The staff are happy to see parents/caregivers to discuss pupils in their care and matters are usually cleared up much easier this way.

Jewellery: While the school has no policy on the wearing of jewellery, we advise the wearing of ear studs and watches only. The school cannot be held responsible for broken or lost necklaces, etc. No form of make up is allowed, as there is no need.

Library: All children are encouraged to use the library and take books home for recreational reading. The school regularly purchases new books for pupils to read. We expect children to take good care of school books that they may take home. Parents are asked to contribute towards a replacement when pupils lose books.

Lost Property: All clothing and footwear needs to be named to avoid confusion in ownership or if lost, to enable it to be returned to rightful owners. We seem to accumulate a lot of clothing no-one owns. Parents are welcome to check lost property - this is stored in the hall. Unclaimed clothing will be given to a charitable organisation at the end of each term.

Lunches: Lunches are available Monday to Friday. We are a Health Promoting School and most items have the heart tick. The office has a current list of items and prices. Orders are taken from 8.30am to 9.00am daily.

MAC's: The school has begun a relationship with the Maori Achievement Collaborative. The relationship is in its formative stages, but much of the school Kaupapa is in line with the MAC's philosophy. This is a work in progress.



Maori Culture Group: The school has a Kapa Haka group and selected pupils are involved in extra activities of waiata and action songs. Provided they perform to satisfactory levels, they will be involved in out-of-school concerts, etc.

Newsletters: A school newsletter is sent home (one per family) with the eldest child unless requested otherwise. The newsletter is used to keep parents/caregivers informed on school matters. They can also be used by local clubs and organisations, space permitting. Newsletters are numbered so parents/caregivers can ensure they have received each one - sometimes they go astray. Newsletters are generally produced weekly on a Friday. Spare copies are held in the school office and the current one is displayed in the foyer. The newsletter is also available on our website at www.selwynpark.school.nz

Parent Helpers: Occasionally parents are asked to assist at school. This is usually done by the teachers. Parents are welcome to assist in the classrooms with reading, etc. If you are able to help in school activities, ensure a staff member knows of your willingness to be involved.

Parent/Child/Teacher Interviews: During July, formal interviews with parents, children and teachers take place. These are general and allow teachers to get some early home background and feedback on their class. They enable parents to give feedback and the enable children to talk about their learning and the progress they are making. These are valuable and all are urged to attend these interviews.

Photocopier: The photocopier is available for use by parents/caregivers. Competitive prices are charged to cover costs. See the School Admin Officer if you wish to use this service.

Physical Education: The school expects all pupils to take part in lessons under the same conditions as for fitness. Again, a note is required if you wish your child to be excused for health reasons.

Policies: As part of the Board's responsibility, policies are instituted and are binding on parents/caregivers, pupils, and all staff of the school. On enrolling your child, it is implicit that parents/caregivers accept a requirement to abide by these policies. Policies are reviewed regularly, and amended to meet the changing needs of the school. Policies are available to be viewed at school on request to the Principal.

Road Patrols:

These are in place on Gordon Street before and after school, for road safety. All pupils must cross the road at the patrolled area. Pupils are also supervised at the McKay Crescent crossing after school. Teachers are on duty at these crossings in the afternoon.



School Board of Trustees: The Board of this school consists of 5 members elected every three years by parents/caregivers of the school; the Principal and a Staff Representative. It has the power to co-opt other members if it chooses. The Board meets monthly, usually on the third Tuesday at 6.30p.m. in the staffroom. The Board is concerned with:

- * Financial administration of Government and locally raised monies
- * Governance of the school
- * Provision of equipment
- * Heating and lighting
- * Grounds and buildings and its maintenance
- * Supplies
- * Personal Management
- * Policies.

The agendas are available from the school office prior to the meeting and the minutes are also available from the office if not displayed in the foyer.

School Bus: Transport is available for those pupils who are eligible. The changing status of the bus runs makes it difficult to state who can have access. Any queries about the buses should be given to the Deputy Principal. For safety reasons, a high standard of behaviour is expected at all times on the buses. Unacceptable behaviour will result in the service being withdrawn for a specified time.

School Facilities: The school and its precincts are the responsibility of the Board. The community is welcome to use the outside facilities but are asked to ensure that the facilities are respected and cared for. Contact the Principal if you wish to use the buildings, including the Whare Tuhono/Multi Cultural Room

School Hours: School commences at 8.50a.m. and finishes at 3.00p.m. We like all children to be at school by 8.40a.m. so they have time to organise themselves before school. Interval times are: morning 10.50-11.10a.m. - lunch 12.30-1.30p.m.



School Reports: Portfolios are issued in Terms 1, 2 & 3. Parent Interviews are held at the end of Term 2. Written reports are issued at the end of Term 2 and at the end of the year.

School Rules: These are kept to a minimum as follows:

1. Respect yourself, other people and their property
2. Out of bounds areas are behind the senior block, the car parks and the dental clinic area
3. No-one to leave the school grounds without permission from a staff member
4. Sweets, bubble gum or chewing gum are not permitted at school
5. Appropriate behaviour/language is expected at all times
6. Keep out of classes and cloakrooms during intervals, unless instructed by their teachers
7. Use common sense and manners at all times.

School Year: The terms vary from year to year, but will be in the following approximate areas. Please see Admin. Officer for specific dates:

Term 1-Late January to early April

Term 2-Late April to early July

Term 3-Mid July to mid September

Term 4- Early October to mid December

Special Needs: The school provides extra support for those children needing specialised help. The Board provides extra funding besides the money allocated by the government. This enables the school to employ teacher aides to assist the staff, where needed.

Sport: Parents are actively encouraged to see that their children play or take part in some form of sport. The school has very strong rugby and netball teams that are run by willing parents during the winter months. All practices are taken out of school hours or lunchtimes. The school provides pupils with sporting opportunities that are available in the Northern Wairoa area. Swimming Club takes place at the Town Pool on Tuesday nights. This is well run and the coaching and training given by the club enables children to compete outside at a provincial level if they are keen enough to put in the extra work. There are Kempo classes that are run on Monday and Wednesday nights in the school hall. The office can put you in contact with the organisers. The Tatariki Tennis club also provides coaching during the summer months. Contact David Cole in regard or ask at the office for a contact number.

Swimming: The school has its own small pool that is used to teach the fundamentals of swimming. During the season, classes go swimming daily. We ask that parents provide children with suitable togs that are named. Children with open sores etc. will not be permitted to swim for health reasons. Parents are welcome to come and watch lessons. Remember that swimming is a very important part of the school's physical education programme. We prefer that children wear a swimming cap. We now have the use of the new Town Pool and senior swimmers are able to have daily instruction there during Terms 1 and 4.

Stationery: The school holds all necessary supplies at very competitive rates. Stationery prices and supplies are available through the school office.

Sun Smart Policy: During Terms 1 and 4, children are required to wear sun hats (wide brimmed or bucket hats or caps) during interval and lunchtime. Appropriate sunhats are sometimes able to be provided. Sunblock is available for use by children and staff.



Te Reo Maori:

All teachers take two fifteen minute lessons in Te Reo weekly minimum. They are also encouraged to include greetings and tikanga as part of everyday life at school.

Transition to School:

Successful transition into school is based on positive relationships being built for all those involved..

Four weeks before your child is due to start school, we invite them into the New Entrant class on a Tuesday, Wednesday and Thursday morning for school visits from 8.50am—12.30pm. Where possible we also set up a "buddy system" (a year 4 / 5 child) to visit the pre—school setting on Monday and Wednesday afternoon 1.30pm—2.30pm to get to know your child and play along side them. The role of the buddy is to support the child back in the playground and/or classroom when they enter school.

We have an open-door policy and welcome whanau at all times. If your child does not attend any pre-school facilities, you are most welcome to arrange visits to the classroom by phoning the school office.

Enrolment packs can be picked up at the school office.

⇒ Learning Through Play:

At Selwyn Park school we have introduced Learning Through Play programmes in all 3 junior classes. These programmes cater for individual needs and differences and Learning Through Play allows all of the following. It's not just play. During these sessions the teachers are observing children:

- ◇ Directing their own learning
- ◇ Participating in new experiences
- ◇ Having new challenges
- ◇ Extending existing skills
- ◇ Working co-operatively
- ◇ Interacting socially
- ◇ Becoming problem solvers creatively

Whole syndicate play where all 3 classes join together, is on Thursday morning 9.15am—10.15am.



Telephone: Our school office is open from 7.30am to 1.30pm each day and is run by the Administration Officer. During these times, the admin officer is able to take messages etc. If you wish to speak to a specific teacher, the most appropriate time is during intervals or before or after school. Generally, class teachers are unavailable during class time.

Valuables: Children are not to bring cell phones to school. If there is a special reason for your child to have one at school it is to be handed in to the Principal. As we cannot be responsible for the custody of valuables, pupils are advised not to bring them to school. Children should not have money at school unless for some specific reason.



SELWYN PARK SCHOOL

Our school was founded in 1958, as such we are the newest of the three larger primary schools in Dargaville.

We cater for children from Year 1 to Year 6. We have the advantage of having Selwyn Park Kindergarten right next door so we often work closely with them.

We are a family oriented school and the concept of Whanau is an important part of our school philosophy.

Selwyn Park School is a health promoting school. We have our own school garden which the children as part of their class programmes grow, care for, harvest and consume the produce.

As a school that has well being at its core, daily physical activity is part of the formal school programme, with daily lessons in fitness and skills. Through P.E. we also encourage children to take part in organized sport; last year 80% of the senior children took part in Saturday or after school sports programmes.

Over the last few years we have been very fortunate to have had dedicated Kapa Haka tutors and the group perform regularly at many venues including the Rest homes, civic openings and various festivals.

We also have a strong focus on Literacy and Numeracy and these aspects of the curriculum have priority. Learning through play has a strong focus in the junior area.

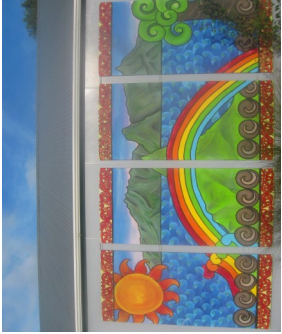
Selwyn Park School has always been at the forefront in promoting Education Outside the Classroom, and the year six Hikoī where the children over the course of five days hike the coast from Waikara to the Hokianga Harbour, has become a rite of passage for our senior students. Every year we also strive to have a least one whole school trip. Places visited over the last three years have been the Zoo, The Museum, Kelly Tarltons and the Treaty Grounds. We also encourage teachers to get their classes out of the school on a regular basis to assist in studies the children are undertaking. The school is also part of the Duffy Schools Program and we have regular visits from prominent high achieving Kiwi's each term.

We are aiming to set up a Bilingual Unit and we are weighing up our options.

In conclusion, a quote from the 2012 and the 2016 ERO reports states:

"Teachers are committed to ensuring that students have positive learning experiences within the local curriculum. Stimulating and rich classroom environments feature colourful displays of children's work.

The schools positive theme, inclusive culture and committed staff provide a strong foundation for sustaining and improving student learning".



Mission Statement

Children attending Selwyn Park School will be given the opportunities to develop the skills to make positive life choices, which will enhance their academic, physical, mental, social, cultural and emotional development.



Pepeha—Maori

Ko Toka Toka te maunga!
 Ko Wairoa Te Awa!
 Ko Poko poko te Taniwha!
 Hoeroa te ngaru,
 Rangiriri te rakau Whakangautai Te Rakau!
 Te Rangitira
 Ko Toka Toka, Ko Maungarahoro
 Ko Tutamoe, Ko Tangihua
 nga Whare o te Kura
 No te Tai Tokerau te Rohe!
 Ko Herewini Paaka te Kura!
 Titiro ki te Matauranga, Titiro ki te Aniwaniwa!
 He aha te mea nui o te Ao ?
 He Tangata, He Tangata He Tangata
 No reira Tena Koutou
 Tena Koutou Tena Koutou Katoa

Through

The Tataiako Competencies

Manaakitanga

We will demonstrate integrity, sincerity and respect towards all beliefs, language and culture that make up our changing New Zealand multicultural

Tangata Whenuatanga

We will affirm Maori learners as Maori. They provide contexts for learning where the identity, language and culture of Maori learners and their Whānau is affirmed.

Whanaungatanga

We will actively engage in a respectful working relationship with Maori, Pacific learners, Whānau, hapu, iwi.

Ako

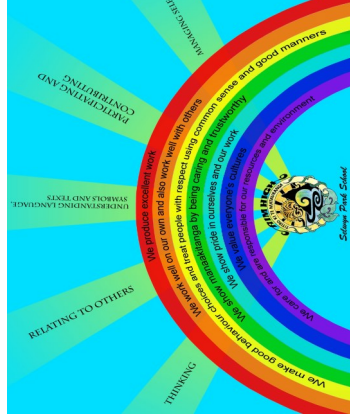
We will take responsibility for our own learning and for the learning of our students.

Wananga

We will participate with learners and communities in robust dialogue for the benefit of Maori, Pacific and pakeha learners' achievement.

Graduation Criteria
 Our Community identifies these 9 attributes as indicators of success:

- * To be Responsible
 Me noho haepapa
- * To be a Good Communicator
 Me tika te whakawhiti kōero
- * To be Self-motivated
 Kia manawanui
- * To have a sense of Social Justice
 Me whaiwhakaro mo te iwi
- * To be Reliable
 Me whakapono
- * To Respect Differences
 Kaua e takahi te mana o tetahi atu
- * To be Confident
 Kia Maia
- * To be Independent
 Tū mana motuhake
- * To be a Team Player
 Aroha tetahi ki tetahi



Graduation Criteria Profile

Being Responsible
Me noho haepapa



Achieved



Working Towards



Beginning



Not Yet

Comment.....

Being a good Communicator
Me tika te whakawhita korero



Achieved



Working Towards



Beginning



Not Yet

Comment.....

Being Self Motivated
Kia manawanui



Achieved



Working Towards



Beginning



Not Yet

Comment.....

Having a sense of Social Justice
Me whaiwhakaro mo te iwi



Achieved



Working Towards



Beginning



Not Yet

Comment.....

Being Reliable
Me whakapono



Achieved



Working Towards



Beginning



Not Yet

Comment.....

Respecting Differences
Kauae e takahi te mana o
Not Yet



Achieved



Working Towards



Beginning



Tetahi atu

Comment.....

Being Confident
Kia Maia



Achieved



Working Towards



Beginning



Not Yet

Comment.....

Being Independent



Achieved



Working Towards



Beginning



Not Yet

To mana motuhake

Comment.....

Being a Team Player



Achieved



Working Towards



Beginning



Not Yet

Aroha tetahi ki tetahi

Comment.....

General Comment

